

**FIU School of Music
Application for Graduate Admission**

Name _____ (last, first, middle) Mr./Ms. _____

Instrument, Voice type and Major _____

Applying for admission in **Fall** or **Spring** (circle one)

___ M.M in _____ (area)

___ M.S. in (Music Education)

Panther ID Number (obtained when applying on-line to University Graduate School) _____

Country of Citizenship _____

Country of Permanent Residence _____

Languages spoken _____ (first, native)

_____ (second) _____ (third)

Addresses as they should appear on an envelope:

Present Address:

Phone _____

Fax _____

Email _____

Permanent Address:

Phone _____

Fax _____

Email _____

Colleges, Universities, and Professional Schools Attended—Dates—Degree

Current _____

Previous _____

Previous _____

Major Teachers, Dates of Study

Musical Study and Experience (Private Study, Public Performance, Summer Programs, Prizes, Positions)

Are you applying for a graduate assistantship? _____ Yes _____ No

Will you apply for financial aid? _____ Yes _____ No

Signature _____

Date _____

Please return this School of Music application to:

Florida International University
School of Music, Graduate Studies
University Park Campus
WPAC 142
Miami, FL 33199

Graduate Application Instructions

1. Please begin by submitting an on-line application to the University Graduate School (visit <http://gradschool.fiu.edu>). You will be prompted to send to **University Graduate School Admissions** (*not the School of Music!*) some or all of the following documentation:

(i) Official transcripts for any institutions listed on your application (minimum GPA of 3.0 or better for the last 60 credits, or two years, of undergraduate study). N.B. These must be sent directly to Graduate Admissions from your previous institution(s). Self-mailed documents and unofficial copies are not accepted. If the transcript is in a foreign language, then you must also provide an official transcript to a certified translation agency; the certified translation must be sent directly to **Graduate Admissions** from the agency.

(ii) Official scores for the TOEFL Examination if your baccalaureate is not from a non-English-speaking university. N.B. The minimum score is 80 for the internet-based test, or 550 on the paper version. (See Graduate School website for TOEFL-exempt countries.)

(iii) Additional financial documentation (declaration of finances form, bank letter, sponsor letter) if you are an international student.

(iv) The general Graduate Record examination (GRE) if you are applying for the M.S. in Music Education. (The GRE is not required for any of the M.M. programs.) Also, FIU is doing away with required minimum scores on the GRE, so this test will be used only as one factor among many in evaluating applicants.

Please visit the Graduate School website for more details on university-wide requirements..

2. Complete and mail the School of Music application. Please type or print, and be sure to fill in all pertinent information. **This application form is to be returned to the School of Music.**

3. Please attach to your School of Music application a brief statement (1-2 pages) describing your professional experience and goals. This can be same as the personal statement that you submit on-line with your Graduate School application, but we need our own copy. For the M.S. in Music Education, please also submit a 1000-word essay on "The Challenges and Possibilities of Music Education in the 21st Century."

4. All applicants should contact the appropriate area coordinator for their applied or academic area and make arrangements for an audition and/or interview. For applied performance students, a live audition is preferred; video (VHS format), DVD, and/or CD is acceptable by arrangement. Conducting students must send a video of their conducting. For Music Education students, an interview, writing sample (see above), and a thirty-to-forty-minute video of classroom teaching are required. For Composition and Music Technology students, an interview and portfolio are required. **All videos, recordings, portfolios, and writing samples should be sent directly to the School of Music.** More specific audition/interview requirements per area and the names and contact information for area coordinators, may be found in the School of Music Graduate Handbook, available at <http://carta.fiu.edu/MUSIC/student-alumni/students-resources.aspx>. Audition dates are also posted on the website.

5. Applicants are asked to submit two (2) letters of recommendation. A blank recommendation form is included and may be duplicated. Please forward the forms to those making the recommendations for you, asking them to observe the deadline. Letters of Recommendations should be mailed to the **School of Music** or e-mailed to the Graduate Program Director in Music (currently Joel Galand galandj@fiu.edu).

6. Application deadlines are posted on the University Graduate School website and differ according to whether the student is international or domestic. Most years, the deadline for applying for Fall semester is April 1 for international students and June 1 for domestic students. International students can submit additional supporting documentation (e.g., official transcripts) as late as June 1. For Spring admission, the application deadlines are September 1 for international students and October 1 for domestic students. Please bear in mind, however, that the School of Music has a limited number of Graduate Assistantships and scholarships and that there are often distributed by mid-spring. To be assured consideration for one these, please apply by February 1 for the following fall semester. While the School of Music does accept students for spring admission, its financial aid resources may have been expended by then. The School of Music does not admit students for summer.

**Florida International University
School of Music
Letter of Recommendation**

Return to: Florida International University
School of Music, Graduate Studies
11100 SW 17 Street
Miami, FL 33199

This section is to be filled out by the applicant:

I, _____, am applying for admission to the School of Music graduate program at the Florida International University School of Music. In accordance with the Family Education Rights and Privacy Act of 1974, I waive my right to review this letter (See Statement of Confidentiality below).

Signature

Date

Confidentiality:

Federal law gives students the option of waiving the right to see letters of recommendation. If the applicant has waived the right by signing the waiver above, this letter will be held confidential. If the applicant has not signed the waiver, it will be assumed that the letter may be seen by the student if he or she enrolls in the School of Music.

This section is to be filled out by the recommender:

Name

Title and Department

Address

Recommender: Thank you for taking the time to complete this form. Your responses to the following questions will supplement information gained during the audition process so that we may have a more complete idea of the applicant's abilities and stage of development. If you have no basis for answering one of the questions, mark it "no basis for answer"

(questionnaire on next page)

