

MINUTES

CARTA Steering Committee Meeting, March 2, 2012

Report date: March 4, 2012 by E. Ozer

Participants: R. Dundas, Music (**Chair**)
P. Abbott, Interior Architecture
R. Buckley, Art & Art History
P. Church, Theatre
M. Vitenson, Music
K. Watson, Communication Arts
E. Ozer, Landscape Architecture (**Secretary**)
J. Chandler, Architecture (**Vice Chair**)

Absent: None

Chair's Agenda:

- I. Call to order and Roll
- II. Review of minutes from meeting on February 17, 2012; vote to approve
- III. Chair's Report on Senate's Report on the CARTA Constitution
- IV. Chair's Report on his meeting with Dean Schriner
- V. Review and Discuss By-Law Updates
- VI. Adjournment

MEETING COMMENCED at 1:00 pm

I. Call to order and Roll

Chair R. Dundas called the meeting to order at 1:00 pm.
All members were in attendance.

II. Review of minutes from meeting on February 17, 2012; vote to approve

Motion (R. Buckley): Approval of minutes.

Second (P. Church).

Vote: All in favor.

Resolution: Minutes approved.

III. Chair's Report on Senate's Report on the CARTA Constitution

Chair R. Dundas reported that he received a report from the FIU Senate regarding the ratified (12/02/2011) CARTA Constitution. Chair R. Dundas projected the Senate's report on the screen and briefly summarized the comments. In general, the report seemed positive. Chair R. Dundas believed that most of the criticisms were because the CARTA By-Laws document was not submitted along with the Constitution because it is still under development. He says most points of criticism will be covered in the By-Laws document.

E. Ozer asked about the University's procedure for addressing the Senate's comments on the Constitution. Chair R. Dundas replied that there is currently no University procedure in place for this. The Steering Committee members agreed to address the Senate's comments through the CARTA By-Laws rather than amending the Constitution.

IV. Chair's Report on his meeting with Dean Schrinier

Chair R. Dundas reported that he had a brief (30 minutes) meeting with Dean B. Schrinier regarding the updates on the By-Laws document. Dean Schrinier was mostly satisfied with the current state of the document, but he recommended that the Steering Committee review the "Rules" section in By-Laws.

V. Review and Discuss By-Law Updates

The Steering Committee members discussed updates on the By-Laws document that Chair R. Dundas projected on the screen. Every item was read loud and discussed. Edits/Changes were made to the document and some portions were highlighted for consultation with Dean Schrinier (i.e. Addition of a language for the promotion of non-tenure track faculty members).

Steering Committee Action:

On Monday March 5, 2012, Chair Dundas will send to the Steering Committee members the final version of the CARTA By-Laws document via email. Each Steering Committee member will distribute this document to their respective colleagues and department chairs via email, and record their feedback. Any feedback received, will be forwarded to Chair R. Dundas and the other Steering Committee Members. If applicable, proposed edits will be applied to the document.

On Thursday March 22, 2012, at 3:30pm, the Spring CARTA Faculty Assembly Meeting will take place. After a discussion, the members of the CARTA Faculty Assembly will vote on the final version of the By-Laws document. It is important to have as many faculty members as possible in the meeting. The Steering Committee members will encourage their respective faculty members in their units to attend the Spring CARTA Faculty Assembly Meeting.

VI. Adjournment

Motion (K.Watson): I move we adjourn the meeting.

Second (J. Chandler).

Vote: All in favor.

Resolution: Motion Passes.

MEETING ADJOURNED at 3:08pm