

Florida International University  
SCHOOL OF JOURNALISM AND MASS COMMUNICATION

# INTERNSHIP CONTRACT

Student's Name \_\_\_\_\_ Panther I.D. # \_\_\_\_\_

Address \_\_\_\_\_

Major \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_

Host Organization \_\_\_\_\_

Host Supervisor \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Address \_\_\_\_\_

Faculty Internship Advisor \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Payment (State specific amount.) \_\_\_\_\_ (\$ \_\_\_\_\_ )

Minimum number of on-the-job hours to earn credit: \_\_\_\_\_ hrs. per week for \_\_\_\_\_ weeks.

Internship begins \_\_\_\_\_ and ends \_\_\_\_\_

**JOB DESCRIPTION** Brief statement of the nature of the intern's expected duties and approximate number of hours on each.  
(To be completed by host supervisor and approved by faculty internship advisor)

**Signed By:**

Student \_\_\_\_\_ Date \_\_\_\_\_

Host Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Internship Coordinator or Department Chair \_\_\_\_\_ Date \_\_\_\_\_