

FIU College of Architecture + The Arts

MINUTES

CARTA Steering Committee Meeting, October 7, 2011

Participants:

Committee Members:

- R. Dundas, Music (Chair)
- J. Chandler, Architecture (Vice Chair)
- P. Abbott, Interior Architecture
- R. Buckley, Art & Art History
- P. Church, Theatre
- K. Watson, Communication Arts

Additional Participants:

- Brian Schriner, Dean
- Adam Drisin, Associate Dean

Chairperson Agenda:

- I. Approval of Minutes of September 16, 2011
- II. Introduction of Brian Schriner
- III. Unit reports/comments on the proposed CARTA Constitution revisions
- IV. Chair's report on meetings with Tom Breslin, Provost Wartzok, Kathleen Wilson
- V. Discussion
 - how to respond to revision proposals
 - how to proceed
- VI. Other business:
 - Creation of College By-Laws
- VII. Adjournment

Meeting Commenced at 12:10

I. Approval of September 16, 2011 meeting minutes:

- Motion for approval, P. Abbott
- Second to motion, P. Church
- Resolution: minutes approved

IV. Chairperson's report on meetings with Tom Breslin, Provost Wartzok, and Kathleen Wilson (by agreement of the committee, this agenda item was considered before other agenda items)

Report by Steering Committee Chair Dundas:

Senate President Tom Breslin:

New Constitution of FIU Faculty Senate was reviewed by Provost prior to approval by Senate.

This was not required prior to approval but appears to be standard procedure. College constitution revision with consultation by a College Dean is allowed.

Provost Douglas Wartzok:

Review of a College Constitution prior to approval by FIU Faculty Senate is not required but a common practice.

Typical approval process for a college constitution:

Either:

Process One:

Ratified first by College Faculty Assembly

Review by the College Dean

Review by FIU Provost

Approval by Faculty Senate

Or:

Process Two:

Constitution not ratified by College Faculty Assembly prior to consultation and review by College Dean and University Provost

There is not a written requirement that a college constitution be reviewed by the College Dean or University Provost.

UFF President Kathleen Wilson:

There is no set procedure for ratification and approval of a College Constitution but there has been an evolution of accepted protocol and etiquette – review of constitution by College Dean and University Provost prior to approval by Faculty Senate.

Discussion by the Steering Committee followed the report

Related to report:

- In the end, the College Faculty Assembly determines the process.
- Based on the report, if the college constitution is ratified by the Faculty Assembly and approved by the FIU Faculty Senate it would stand as is.

Dean's Office CARTA Constitution revision:

- Faculty Assembly Chair representation on the Council of Chairs is important to the steering Committee.

No resolutions on the above discussion

II. Introduction of Brian Schriener and Associate Dean Adam Drisin

Steering Committee Chair R. Dundas introduced Dean Brian Schriener and Associate Dean Adam Drisin to join the meeting for discussion related to the proposed CARTA Constitution revisions.

III. Unit reports/comments on the proposed CARTA Constitution revisions

This agenda Item was not considered

V. Discussion

CARTA Dean Brian Schriener presented his understanding of the present situation and procedure for final approval of the CARTA Constitution:

- CARTA Faculty Assembly Steering Committee consider CARTA Constitution revision recommendations offered by the Dean's office.
- Refer revised document to the Provost for review
- Vote by CARTA Faculty Assembly on revised constitution
- Refer to FIU Faculty Senate for approval.

Discussion indicated that the FIU Faculty Senate has not yet approved the CARTA Constitution.

Discussion of the proposed revisions focused on the Faculty Assembly Chair representation on the Council of Chairs meetings. The following relate:

- Dean Brian Schriener: Faculty Assembly Chair cannot be elevated to a Department Chair administrative position
- Meeting consensus: the Chair of the Faculty Assembly may attend Council of Chairs Meeting except during discussion involving personnel issues.
- Meeting consensus: Consider name change of Council of Chairs to Chairs Advisory Council to better represent its function.

Steering Committee Action:

Steering Committee approved continued discussion on the constitution Dean's Office revisions by Steering Committee Chair R. Dundas, Dean Brian Schriener, and Associate Dean Adam Drisin. The results of these discussions will be reviewed by the CARTA Steering Committee on October 21.

VI. Other business:

- Creation of College By-Laws
- This agenda item not considered

VII. Meeting Adjourned at 2:00.

Respectfully submitted by Philip Abbott (for Ebru Ozer, Steering Committee Secretary)
October 9, 2011